

INTOSAI



*Leitlinie für die  
Prüfung der  
Rechnungsführung –  
Aufträge zur  
Berichterstattung  
über  
zusammengefasste  
Ageberichte*

INTOSAI PROFESSIONAL STANDARDS COMMITTEE

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## **Praxisleitfaden<sup>1</sup> zur Internationalen Norm für die Rechnungsprüfung [International Standard on Auditing (ISA)] 805 (überarbeitete Fassung) – Aufträge zur Berichterstattung über zusammengefasste Lageberichte<sup>2</sup>**

### **Hintergrund**

Dieser Praxisleitfaden enthält ergänzende Richtlinien zur Internationalen Norm für die Rechnungsprüfung (ISA) 805 (überarbeitete Fassung) - Aufträge zur Berichterstattung über zusammengefasste Lageberichte - für Prüfer im öffentlichen Sektor. Dieser Praxisleitfaden ist gemeinsam mit der ISA zu beachten. Er tritt am gleichen Datum wie diese in Kraft.

### **Beschreibung der ISA**

Zweck der ISA 805 (überarbeitete Fassung) ist die Einführung von Normen und Richtlinien für Prüfer, die mit der Berichterstattung über zusammengefasste Lageberichte beauftragt sind, welche auf den von ihnen selbst nach den Bestimmungen der ISA geprüften Rechnungsabschlüssen beruhen.

Die ISA 805 (überarbeitete Fassung) wurde im Dezember 2006 als Grundlage für die Arbeit an der ISA 805 (überarbeitete Fassung und überarbeiteter Entwurf) verabschiedet. Die ISA 805 (überarbeitete Fassung und überarbeiteter Entwurf) tritt frühestens zum 15. Dezember 2008 in Kraft.

### **Inhalt des Praxisleitfadens**

- P1. Dieser Praxisleitfaden übernimmt die Überschriften der ISA und enthält ergänzende Richtlinien für Prüfer im öffentlichen Sektor zu den folgenden Themen:
- a. Berichterstattung des Prüfers über zusammengefasste Lageberichte
  - b. Änderungen des Prüfungsurteils, Hinweise oder Kapitel „Sonstiges“ im Bericht des Prüfers über die geprüften Rechnungsabschlüsse

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<sup>1</sup> Alle Praxisleitfäden gelten in Verbindung mit den Allgemeinen Anmerkungen in den Leitlinien für die Prüfung der Rechnungsführung (Financial Audit Guidelines).

<sup>2</sup> Dieser Praxisleitfaden beruht auf dem Schlussdokument zur vorgeschlagenen ISA 805 (überarbeitete Fassung), das vom IAASB (International Auditing and Assurance Standards Board - Internationaler Ausschuss für Prüfungsnormen und Prüfungssicherheit) im Dezember 2006 als Grundlage für die Arbeit an der ISA 805 (überarbeitete Fassung und überarbeiteter Entwurf) verabschiedet wurde. Er wird aktualisiert, sobald der IAASB die endgültige ISA 805 (überarbeitete Fassung und überarbeiteter Entwurf) verabschiedet und veröffentlicht hat.

- c. Eingeschränkte Verbreitung oder Verwendung
- d. Informationen, mit denen der Prüfer in Verbindung gebracht wird

## **Anwendbarkeit der ISA bei Prüfungen im öffentlichen Sektor**

- P2. Die Grundsätze der ISA 805 (überarbeitete Fassung) gelten für Prüfer öffentlicher Einrichtungen in ihrer Funktion als Abschlussprüfer.

## **Zusätzliche Richtlinien zu Themen des öffentlichen Sektors**

### **Bericht des Prüfers über zusammengefasste Lageberichte**

- P3. Bei der Berichterstattung über Rechnungsabschlüsse, auf deren Grundlage zusammengefasste Lageberichte erstellt wurden, kann ein Prüfer im öffentlichen Sektor ein Prüfungsurteil formulieren, das über die reine Feststellung, ob die Jahresabschlüsse in allen sachlichen Punkten im Einklang mit dem geltenden Regelwerk der Rechnungslegung erstellt wurden, hinausgeht. Beispielsweise kann ein Prüfer im öffentlichen Sektor in seinem Bericht feststellen, ob er Anhaltspunkte für Verstöße gegen geltende Vorschriften, etwa in Haushaltsführung oder Rechenschaftspflicht, gefunden hat, oder ein Urteil über die Wirksamkeit der internen Kontrollen formulieren. In diesen Fällen hat der Prüfer, zusätzlich zu den Anforderungen nach Absatz 19 der ISA 805 (überarbeitete Fassung), in seinem Bericht über den zusammengefassten Lagebericht einen Verweis auf dieses zusätzliche Prüfungsurteil anzubringen.
- P4. Die Elemente des Prüfungsberichts, einschließlich der Form und der Formulierung des Prüfungsurteils, können im öffentlichen Sektor durch die geltenden Gesetze oder den Prüfungsauftrag vorgegeben sein. In diesem Fall sind Prüfer im öffentlichen Sektor an die vorgeschriebenen Formulierungen unter Beachtung von Absatz 20 und 21 der ISA 805 (überarbeitete Fassung) gebunden.

### **Änderungen des Prüfungsurteils, Hinweise oder Kapitel „Sonstiges“ im Bericht des Prüfers über die geprüften Rechnungsabschlüsse**

- P5. Absatz 24 der ISA 805 (überarbeitete Fassung) gilt auch, wenn der Bericht des Prüfers über den Jahresabschluss, aus dem der zusammengefasste Lagebericht hervorgegangen ist, ein eingeschränktes Urteil, einen Hinweis oder ein Kapitel „Sonstiges“ mit Verweis auf ein zusätzliches Prüfungsziel enthält.

### **Eingeschränkte Verbreitung oder Verwendung**

- P6. Für den Bericht eines Prüfers im öffentlichen Sektor gilt normalerweise keine Einschränkung für die Verbreitung oder Verwendung, da diese Berichte öffentliche Dokumente sind. Nach Absatz 28 der ISA 805 (überarbeitete Fassung) hat ein Prüfer im öffentlichen Sektor jedoch die Verbreitung oder Verwendung seines Berichts über einen zusammengefassten Lagebericht einzuschränken, wenn auch für den Prüfungsbericht über die

Rechnungsabschlüsse, aus denen der Lagebericht hervorgegangen ist, eine solche Einschränkung verfügt wurde.

**Informationen, mit denen der Prüfer in Verbindung gebracht wird**

- P7. Nach Absatz 33 bis 35 der ISA 805 (überarbeitete Fassung) ist der Prüfer verpflichtet, durch geeignete Maßnahmen dafür zu sorgen, dass er nicht mit zusammengefassten Lageberichten in Verbindung gebracht wird, über die er keinen Bericht erstattet hat. Prüfer im öffentlichen Sektor verfügen hierbei auch über weitere Möglichkeiten, die sich aus den geltenden Gesetzen und ihrem Prüfungsauftrag ergeben. Dies können beispielsweise förmliche Berichte an die gesetzgebenden Instanzen sein.



**Close Off Document: ISA 805  
(Revised), Engagements to  
Report on Summary Financial  
Statements**

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*Approved by the International Auditing and Assurance  
Standards Board as the Basis for Preparing Proposed  
ISA 805 (Revised and Redrafted)*

International Auditing and Assurance Standards Board  
International Federation of Accountants  
545 Fifth Avenue, 14th Floor  
New York, New York 10017 USA

The International Auditing and Assurance Standards Board (IAASB), an independent standard-setting body within the International Federation of Accountants (IFAC), approved the close off document of International Standard on Auditing (ISA) 805 (Revised), “Engagements to Report on Summary Financial Statements” **as the basis for preparing proposed ISA 805 (Revised and Redrafted)**.

The objective of the IAASB is to serve the public interest by setting high-quality auditing and assurance standards and by facilitating the convergence of international and national standards, thereby enhancing the quality and uniformity of practice throughout the world and strengthening public confidence in the global auditing and assurance profession.

The mission of IFAC is to serve the public interest, strengthen the worldwide accountancy profession and contribute to the development of strong international economies by establishing and promoting adherence to high-quality professional standards, furthering the international convergence of such standards and speaking out on public interest issues where the profession’s expertise is most relevant.

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**INTERNATIONAL STANDARD ON AUDITING 805**  
**(REVISED)**  
**ENGAGEMENTS TO REPORT ON SUMMARY FINANCIAL STATEMENTS**

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## Introduction

1. The purpose of this International Standard on Auditing (ISA) is to establish standards and provide guidance when an auditor is engaged to report on summary financial statements derived from financial statements audited in accordance with the ISAs by that auditor. The requirements and guidance in this ISA do not apply when reporting on summary financial statements that are included in documents relating to securities offered to the public.
2. The objective of an engagement to report on summary financial statements is to express an opinion whether the summary financial statements are a fair summary of the audited financial statements in accordance with the criteria applied by management in preparing and presenting the summary financial statements (for purposes of this ISA referred to as “applied criteria”).
3. Although different jurisdictions may use different terminology to describe such summary financial statements, for purposes of this ISA they are referred to as “summary financial statements.” The financial statements audited by the auditor in accordance with the ISAs and from which the summary financial statements are derived are referred to as “audited financial statements.”

## Engagement Acceptance

4. **The auditor should accept an engagement to report on summary financial statements in accordance with this ISA only when the summary financial statements are derived from financial statements on which the auditor has issued an auditor’s report in accordance with the ISAs.** The audit of the financial statements from which the summary financial statements are derived provides the auditor with the necessary knowledge to discharge the auditor’s responsibilities in relation to the summary financial statements in accordance with this ISA. Application of the standards and guidance in this ISA will not provide sufficient appropriate evidence on which to base the opinion on the summary financial statements if the auditor has not also audited the financial statements from which the summary financial statements are derived.
5. **Before accepting an engagement to report on summary financial statements, the auditor should request management to:**
  - (a) **Acknowledge its responsibility for preparing and presenting the summary financial statements in accordance with the applied criteria.**
  - (b) **Confirm that, where any document containing the summary financial statements indicates that the auditor has reported on the summary financial statements, the report on the summary financial statements will also be included in the document.** (See paragraphs 34.)

This could be evidenced by management’s written acceptance of the terms of the engagement.

6. **If management refuses to provide the acknowledgement or confirmation in paragraph 5, the auditor should not accept the engagement, unless law or regulation prohibits the auditor from refusing an engagement to report on summary financial statements.** Where law or regulation prohibits the auditor from refusing such an engagement, the auditor disclaims an opinion on the summary financial statements in the

case of paragraph 5(a), or considers seeking legal advice to assist in determining the appropriate course of action if the circumstances envisaged in paragraph 5(b) arise.

7. When the engagement to report on summary financial statements is agreed at the same time as the engagement to report on the audit of the financial statements, the auditor also considers the effect that the refusal in paragraph 6 may have on the auditor's acceptance of the engagement to audit the financial statements.

### Criteria

8. Management is responsible for determining the information that needs to be reflected in the summary financial statements so that they represent a fair summary of the audited financial statements. Because summary financial statements by their nature contain aggregated information and limited disclosure there is an increased risk that they may not contain the information necessary so as not to be misleading in the circumstances. This risk increases when established criteria for preparing and presenting summary financial statements do not exist.
9. **The auditor should accept an engagement to report on summary financial statements only when the auditor concludes that the applied criteria are acceptable in the circumstances, unless law or regulation prohibits the auditor from refusing an engagement to report on summary financial statements.** Factors that may affect the auditor's determination include the nature of the entity, the purpose of the summary financial statements, the information needs of the intended users of the summary financial statements, and whether the applied criteria will result in summary financial statements that are not misleading in the circumstances.
10. Where law or regulation prohibits the auditor from refusing an engagement to report on summary financial statements and management does not apply criteria that are acceptable in the circumstances, the auditor modifies the report on the summary financial statements appropriately.
11. The criteria for preparing and presenting summary financial statements may be established by an authorized or recognized standards setting organization or by law or regulation. As explained in ISA 210, "Terms of Audit Engagements," in many cases the auditor may presume that such criteria are acceptable.
12. Where established criteria for preparing and presenting summary financial statements do not exist, criteria may be developed by management, for example, based on practice in a particular industry. The auditor determines whether such criteria are acceptable in the circumstances. Criteria that are acceptable will result in summary financial statements that:
  - (a) Adequately disclose their summarized nature and identify the audited financial statements. For example, a title such as "Summary Financial Statements Prepared from the Audited Financial Statements for the Year Ended December 31, 20X1" could be used.
  - (b) Clearly describe from whom or where the audited financial statements are available or, in the circumstances addressed in paragraph 13, the law or regulation that specifies that the audited financial statements need not be made available to the intended users of the summary financial statements.
  - (c) Adequately discloses the applied criteria.

- (d) Agree with or can be recalculated from the related information in the audited financial statements.
  - (e) In view of the purpose of the summary financial statements, contain the information necessary, and are at a level of aggregation, so as not to be misleading in the circumstances.
13. In some jurisdictions, law or regulation may explicitly provide that the audited financial statements need not be made available to the intended users of the summary financial statements. **Where this is the case, the auditor should not accept the engagement unless the law or regulation establishes the criteria for preparing and presenting the summary financial statements.**
14. Unless the circumstances in paragraph 13 apply, the auditor evaluates whether the audited financial statements are available to the intended users of the summary financial statements without undue difficulty. The auditor's evaluation is affected by factors such as whether (a) the summary financial statements describe clearly from whom or where the audited financial statements are available, (b) the audited financial statements are on public record, or (c) management has an established process by which intended users of the summary financial statements can obtain ready access to the audited financial statements.

### **Nature of Procedures and Form of Opinion**

15. **The auditor should perform the following procedures as the basis for the auditor's opinion on the summary financial statements:**
- (a) **Evaluate whether the summary financial statements adequately disclose their summarized nature and identify the audited financial statements.**
  - (b) **When summary financial statements are not accompanied by the audited financial statements, evaluate whether they describe clearly:**
    - (i) **From whom or where the audited financial statements are available;**  
**or**
    - (ii) **In the circumstances addressed in paragraph 13, the law or regulation that specifies that the audited financial statements need not be made available to the intended users of the summary financial statements.**
  - (c) **Evaluate whether the summary financial statements adequately disclose the applied criteria.**
  - (d) **Compare the summary financial statements with the related information in the audited financial statements to determine whether the summary financial statements agree with or can be recalculated from the related information in the audited financial statements.**
  - (e) **Evaluate whether the summary financial statements have been prepared and presented in accordance with the applied criteria.**
  - (f) **In view of the applied criteria, evaluate whether the summary financial statements contain the information necessary so as not to be misleading in the circumstances.**

16. Based on the procedures in paragraph 15, and any other procedures that the auditor may consider necessary in the circumstances, the auditor forms an opinion whether the summary financial statements are a fair summary of the audited financial statements in accordance with the applied criteria.

### **Timing of Work and Events Subsequent to the Date of the Auditor’s Report on the Audited Financial Statements**

17. Ordinarily, the auditor performs the procedures described in paragraph 15 during or immediately after the audit of the financial statements. When the auditor is requested to report on the summary financial statements after the completion of the audit of the financial statements, the auditor does not (a) obtain additional audit evidence on the audited financial statements; or (b) report on the effects of events that occurred subsequent to the date of the auditor’s report on the audited financial statements. To avoid any misunderstanding, the auditor’s report on the summary financial statements states that the summary financial statements and audited financial statements do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on the audited financial statements that may require adjustment of, or disclosure in, the audited financial statements.
18. As noted in paragraph 17, the auditor has no obligation to consider whether there may have been events subsequent to the date of the auditor’s report on the audited financial statements, since the summary financial statements are derived from the audited financial statements and do not update them. However, prior to issuing the report on the summary financial statements, the auditor may become aware of facts that existed at the date of the auditor’s report on the audited financial statements but of which the auditor was previously unaware. The auditor considers such facts in relation to the audited financial statements in accordance with ISA 560, “Subsequent Events.” The auditor does not issue the report on the summary financial statements until such consideration has been completed, since it would be inappropriate to issue summary financial statements if the possibility of adjustment to the audited financial statements was under consideration.

### **Auditor’s Report on Summary Financial Statements**

#### **Elements of the Auditor’s Report**

19. **The auditor’s report on summary financial statements, derived from audited financial statements on which an unmodified opinion is expressed,<sup>1</sup> should include the following elements:**
- (a) **A title clearly indicating it as the report of an independent auditor.<sup>2</sup>**
  - (b) **An addressee.**
  - (c) **An introductory paragraph that:**

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<sup>1</sup> Paragraphs 24-25 deal with circumstances where the auditor’s report on the audited financial statements has been modified.

<sup>2</sup> A title indicating the report is the report of an independent auditor, for example, “Report of the Independent Auditor,” affirms that the auditor has met all of the relevant ethical requirements regarding independence, and therefore, distinguishes the report of the independent auditor from reports issued by others.

- (i) **Identifies the summary financial statements on which the auditor is reporting;**
  - (ii) **Identifies the audited financial statements;**
  - (iii) **Refers to the auditor’s report on the audited financial statements, the date of that report, and the fact that an unmodified opinion is expressed on the audited financial statements; and**
  - (iv) **When the date of the auditor’s report on the summary financial statements is later than the date of the auditor’s report on the audited financial statements, states that the summary financial statements and the audited financial statements do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on the audited financial statements;**
  - (v) **A statement, or reference to a note in the summary financial statements, indicating that they do not contain all the disclosures required by the financial reporting framework applied in preparing and presenting the audited financial statements, and that reading the summary financial statements is not a substitute for reading the audited financial statements.**
- (d) **A description of management’s responsibility for preparing and presenting the summary financial statements in accordance with the applied criteria.**
  - (e) **A statement that the auditor is responsible for expressing an opinion on the summary financial statements based on the procedures required by this ISA.**
  - (f) **A paragraph clearly expressing an opinion whether the summary financial statements are a fair summary of the audited financial statements in accordance with the applied criteria or, in the circumstances described in paragraph 21, a paragraph clearly expressing the opinion prescribed by law or regulation.**
  - (g) **The auditor’s signature.**
  - (h) **The date of the auditor’s report.**
  - (i) **The auditor’s address.**

The Appendix to this ISA contains illustrations of auditors’ reports that contain unmodified opinions on summary financial statements.

- 20. Ordinarily the addressee is the same as the addressee of the auditor’s report on the audited financial statements. If this is not the case, the auditor considers the appropriateness thereof in view of the terms of the engagement, the nature of the entity, and the purpose of the summary financial statements.
- 21. In some jurisdictions, law or regulation governing reporting on summary financial statements may prescribe wording for the opinion that is different from that described in this ISA. Where this is the case, the auditor uses the prescribed wording; however, the auditor’s procedures described in paragraph 15 remain the same, with the addition of any further procedures necessary to enable the auditor to express the prescribed opinion.
- 22. When wording prescribed by law or regulation differs significantly from that described in this ISA, the auditor carefully considers whether there may be a risk that the intended

users of the summary financial statements might misunderstand the auditor's opinion. In such circumstances, the auditor considers whether the risk of misunderstanding can be mitigated through appropriate explanation in the auditor's report.

23. **The auditor should date the report on the summary financial statements no earlier than the date on which the auditor has obtained sufficient appropriate evidence on which to base the opinion. Sufficient appropriate evidence should include evidence that the summary financial statements have been prepared and that management has asserted that it has taken responsibility for them.** Since the summary financial statements are the responsibility of management, the auditor is not in a position to conclude that sufficient appropriate evidence has been obtained until the auditor obtains evidence that the preparation of the summary financial statements has been completed and management has asserted that it has taken responsibility for them. The person or persons with recognized authority to provide such an assertion depend on the terms of the engagement, the nature of the entity, and the purpose of the summary financial statements.

#### **Modifications to the Opinion, Emphasis of Matter Paragraph or Other Matter(s) Paragraph in the Auditor's Report on the Audited Financial Statements**

24. **When the auditor's report on the audited financial statements contains a qualified opinion, an Emphasis of Matter paragraph, or an Other Matter(s) paragraph, but the auditor is satisfied that the summary financial statements are a fair summary of the audited financial statements in accordance with the applied criteria, the auditor's report on the summary financial statements should:**
- (a) **State that the auditor's report on the audited financial statements contains a qualified opinion, an Emphasis of Matter paragraph, or an Other Matter(s) paragraph; and**
  - (b) **Describe:**
    - (i) **The basis for the qualified opinion on the audited financial statements, and that qualified opinion; or the Emphasis of Matter or the Other Matter(s) paragraph in the auditor's report on the audited financial statements; and**
    - (ii) **The effect thereof on the summary financial statements, if any.**
25. **When the auditor's report on the audited financial statements contains an adverse opinion or a disclaimer of opinion, the auditor's report on the summary financial statements should:**
- (a) **State that the auditor's report on the audited financial statements contains an adverse opinion or disclaimer of opinion;**
  - (b) **Describe the basis for the adverse opinion or disclaimer of opinion on the audited financial statements; and**
  - (c) **State that, as a result of the adverse opinion or disclaimer of opinion on the audited financial statements, it would be inappropriate to express an opinion on the summary financial statements.**

The Appendix to this ISA contains illustrations of auditors' reports on summary financial statements derived from audited financial statements on which the auditor issued modified opinions.

### **Modified Opinion on the Summary Financial Statements**

26. The auditor requests management to make appropriate changes to the summary financial statements when they are not a fair summary of the audited financial statements in accordance with the applied criteria or when the applied criteria do not result in the summary financial statements described in paragraph 12.
27. **If management does not agree to make the appropriate changes, the auditor should express an adverse opinion on the summary financial statements.** The Appendix to this ISA contains an illustration of such a report.

### **Restriction on Distribution or Use**

28. **When the distribution or use of the auditor’s report on the audited financial statements is restricted in accordance with ISA 800 (Revised), “Special Considerations—Audits of Special Purpose Financial Statements and Specific Elements, Accounts or Items of a Financial Statement,” the auditor should restrict distribution or use of the auditor’s report on the summary financial statements accordingly.**

### **Comparatives**

29. There is a presumption that if the audited financial statements contain comparatives, the summary financial statements would also contain comparatives. If the audited financial statements contain comparatives, but the summary financial statements do not, the auditor considers whether such omission is reasonable in view of the nature and objective of the summary financial statements, the applied criteria, and the information needs of the intended users of the summary financial statements. The auditor considers the effect of an unreasonable omission on the auditor’s report on the summary financial statements.
30. Comparatives in the audited financial statements may be regarded as corresponding figures or as comparative financial information. ISA 710, “Comparatives” describes how this difference affects the auditor’s report, including, in particular, reference to other auditors who audited the financial statements for the prior period. If the summary financial statements contain comparatives that were reported on by another auditor, the auditor’s report on the summary financial statements also contain the matters included in the auditor’s report on the audited financial statements in compliance with ISA 710.

### **Unaudited Supplementary Information Presented with Summary Financial Statements**

31. ISA 700 (Revised), “The Independent Auditor’s Report on General Purpose Financial Statements” contains standards and guidance to be applied when unaudited supplementary information is presented with audited financial statements. **When unaudited supplementary information is presented with the summary financial statements, the auditor should be satisfied that the unaudited supplementary information is clearly differentiated from the summary financial statements. If the auditor concludes that the entity’s presentation of the unaudited supplementary information does not differentiate it sufficiently from the summary financial statements, the auditor should explain in the auditor’s report that the supplementary information is unaudited.**

32. The fact that supplementary information is unaudited does not relieve the auditor of the responsibility to read that information to identify material inconsistencies with the summary financial statements in accordance with ISA 720, “Other Information in Documents Containing Audited Financial Statements.”

### **Auditor Association**

33. **Where the auditor has not reported on summary financial statements and an entity makes a statement in a document that refers to the auditor and the fact that summary financial statements are derived from the audited financial statements, the auditor should be satisfied that:**
- (a) **The reference to the auditor is in the context of the auditor’s report on the audited financial statements; and**
  - (b) **The statement does not give the impression that the auditor has reported on the summary financial statements.** This may be achieved by marking the summary financial statements as “unaudited.”

**If the provisions in paragraphs 33(a)-(b) are not met, the auditor should request management to change the statement to meet them, or not to refer to the auditor in the document.** Alternatively, the entity may engage the auditor to report on the summary financial statements and include the auditor’s report in the document. **If management does not change the statement, delete the reference to the auditor, or include an auditor’s report on the summary financial statements in the document containing the summary financial statements, the auditor should advise management that the auditor disagrees with the reference to the auditor, and the auditor should consider what other actions might be appropriate.**

34. **Where the auditor has reported on summary financial statements and an entity states that fact in a document containing the summary financial statements, but does not include the related auditor’s report, the auditor should request management to include the auditor’s report on the summary financial statements in the document. If management does not do so, the auditor should consider what other actions might be appropriate.**
35. Other actions that may be appropriate when management does not take the requested action (see paragraphs 33 and 34) may include seeking legal advice and informing the intended users and other known third party users of the inappropriate reference to the auditor.

## Appendix

### Illustrations of Reports on Summary Financial Statements

- Illustration 1: An auditor's report on summary financial statements prepared in accordance with established criteria. An unmodified opinion is expressed on the audited financial statements.
- Illustration 2: An auditor's report on summary financial statements prepared in accordance with criteria developed by management and adequately disclosed in the summary financial statements. The auditor has determined that the applied criteria are acceptable in the circumstances. An unmodified opinion is expressed on the audited financial statements.
- Illustration 3: An auditor's report on summary financial statements prepared in accordance with criteria developed by management and adequately disclosed in the summary financial statements. The auditor has determined that the applied criteria are acceptable in the circumstances. A qualified opinion is expressed on the audited financial statements.
- Illustration 4: An auditor's report on summary financial statements prepared in accordance with criteria developed by management and adequately disclosed in the summary financial statements. The auditor has determined that the applied criteria are acceptable in the circumstances. An adverse opinion is expressed on the audited financial statements.
- Illustration 5: An auditor's report on summary financial statements prepared in accordance with established criteria. An unmodified opinion is expressed on the audited financial statements. The auditor concludes that it is not possible to express an unmodified opinion on the summary financial statements.

**Illustration 1:**

**Circumstances include the following:**

- **An unmodified opinion is expressed on the audited financial statements.**
- **Established criteria for preparing and presenting summary financial statements exist.**

**REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY FINANCIAL STATEMENTS**

[Appropriate Addressee]

The accompanying summary financial statements, which comprise the summary balance sheet as at December 31, 20X4, the summary income statement, statement of changes in equity and cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of ABC Company for the year ended December 31, 20X4. We expressed an unmodified audit opinion on those financial statements in our report dated February 15, 20X5.<sup>3</sup>

The summary financial statements do not contain all the disclosures required by [describe financial reporting framework applied in preparing and presenting the audited financial statements of ABC Company]. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of ABC Company.

**Management’s Responsibility for the Summary Financial Statements**

Management is responsible for preparing and presenting a summary of the audited financial statements in accordance with [describe established criteria].

**Auditor’s Responsibility**

Our responsibility is to express an opinion on the summary financial statements based on our procedures which were conducted in accordance with International Standard on Auditing (ISA) 805 (Revised), “Engagements to Report on Summary Financial Statements.”

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<sup>3</sup> When the auditor’s report on the summary financial statements is dated after the date of the auditor’s report on the audited financial statements from which it is derived, the following sentence is added to this paragraph: “Those financial statements, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on those financial statements.”

**Opinion**

In our opinion, the summary financial statements derived from the audited financial statements of ABC Company for the year ended December 31, 20X4 are a fair summary of those financial statements in accordance with [describe established criteria].

[Auditor's signature]

[Date of the auditor's report]

[Auditor's address]

**Illustration 2:**

**Circumstances include the following:**

- **An unmodified opinion is expressed on the audited financial statements.**
- **Criteria are developed by management and adequately disclosed in Note x. The auditor has determined that the criteria are acceptable in the circumstances.**

**REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY FINANCIAL STATEMENTS**

[Appropriate Addressee]

The accompanying summary financial statements, which comprise the summary balance sheet as at December 31, 20X4, the summary income statement, statement of changes in equity and cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of ABC Company for the year ended December 31, 20X4. We expressed an unmodified audit opinion on those financial statements in our report dated February 15, 20X5.<sup>4</sup>

The summary financial statements do not contain all the disclosures required by [describe financial reporting framework applied in preparing and presenting the audited financial statements of ABC Company]. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of ABC Company.

**Management’s Responsibility for the Summary Financial Statements**

Management is responsible for preparing and presenting a summary of the audited financial statements on the basis described in Note x.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on the summary financial statements based on our procedures which were conducted in accordance with International Standard on Auditing (ISA) 805 (Revised), “Engagements to Report on Summary Financial Statements.”

**Opinion**

In our opinion, the summary financial statements derived from the audited financial statements of ABC Company for the year ended December 31, 20X4 are a fair summary of those financial statements on the basis described in Note x.

[Auditor’s signature]

[Date of the auditor’s report]

[Auditor’s address]

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<sup>4</sup> When the auditor’s report on the summary financial statements is dated after the date of the auditor’s report on the audited financial statements from which it is derived, the following sentence is added to this paragraph: “Those financial statements, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on those financial statements.”

**Illustration 3:**

**Circumstances include the following:**

- **A qualified opinion is expressed on the audited financial statements.**
- **Criteria are developed by management and adequately disclosed in Note x. The auditor has determined that the criteria are acceptable in the circumstances.**

**REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY FINANCIAL STATEMENTS**

[Appropriate Addressee]

The accompanying summary financial statements, which comprise the summary balance sheet as at December 31, 20X4, the summary income statement, statement of changes in equity and cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of ABC Company for the year ended December 31, 20X4.<sup>5</sup>

The summary financial statements do not contain all the disclosures required by [describe financial reporting framework applied in preparing and presenting the audited financial statements of ABC Company]. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of ABC Company.

**Management’s Responsibility for the Summary Financial Statements**

Management is responsible for preparing and presenting a summary of the audited financial statements on the basis described in Note x.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on the summary financial statements based on our procedures which were conducted in accordance with International Standard on Auditing (ISA) 805 (Revised), “Engagements to Report on Summary Financial Statements.”

**Opinion**

In our opinion, the summary financial statements derived from the audited financial statements of ABC Company for the year ended December 31, 20X4 are a fair summary of those financial statements on the basis described in Note x.

However, the summary financial statements are misstated to the equivalent extent as the audited financial statements of ABC Company for the year ended December 31, 20X4. The misstatement of the audited financial statements is described in our qualified audit opinion in our report dated February 15, 20X5. Our qualified audit opinion is based on the fact that we do not agree with management regarding the amount at which inventories are stated in those financial statements. Management has not stated the inventories at the lower of cost and net realizable value but has stated them solely at cost, which constitutes a departure from International Financial Reporting Standards. The company’s records indicate that had management stated the inventories at the lower of cost and net realizable value, an amount of xxx would have been required to write the inventories down to their net realizable value. Accordingly, cost of sales would have been

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<sup>5</sup> When the auditor’s report on the summary financial statements is dated after the date of the auditor’s report on the audited financial statements from which it is derived, the following sentence is added to this paragraph: “Those financial statements, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on those financial statements.”

increased by xxx, and income tax, net income and shareholders' equity would have been reduced by xxx, xxx and xxx, respectively. Our qualified audit opinion states that, except for the effects of the described matter, those financial statements give a true and fair view of (*or "present fairly, in all material respects"*) the financial position of ABC Company as of December 31, 20X4, and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.

[Auditor's signature]

[Date of the auditor's report]

[Auditor's address]

**Illustration 4:**

**Circumstances include the following:**

- **An adverse opinion is expressed on the audited financial statements.**
- **Criteria are developed by management and adequately disclosed in Note x. The auditor has determined that the criteria are acceptable in the circumstances.**

**REPORT OF THE INDEPENDENT AUDITOR ON SUMMARY FINANCIAL STATEMENTS**

[Appropriate Addressee]

The accompanying summary financial statements, which comprise the summary balance sheet as at December 31, 20X4, the summary income statement, statement of changes in equity and cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of ABC Company for the year ended December 31, 20X4.<sup>6</sup>

The summary financial statements do not contain all the disclosures required by [describe financial reporting framework applied in preparing and presenting the audited financial statements of ABC Company]. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of ABC Company.

**Management’s Responsibility for the Summary Financial Statements**

Management is responsible for preparing and presenting a summary of the audited financial statements on the basis described in Note x.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on the summary financial statements based on our procedures which were conducted in accordance with International Standard on Auditing (ISA) 805 (Revised), “Engagements to Report on Summary Financial Statements.”

**Denial of Opinion**

In our report dated February 15, 20X5, we expressed an adverse audit opinion on the financial statements of ABC Company for the year ended December 31, 20X4. The basis for our adverse audit opinion was [describe basis for adverse audit opinion]. Our adverse audit opinion stated that [describe adverse audit opinion].

Because of the significance of the matter discussed above, it would be inappropriate to express an opinion on the summary financial statements of ABC Company for the year ended December 31, 20X4.

[Auditor’s signature]

[Date of the auditor’s report]

[Auditor’s address]

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<sup>6</sup> When the auditor’s report on the summary financial statements is dated after the date of the auditor’s report on the audited financial statements from which it is derived, the following sentence is added to this paragraph: “Those financial statements, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on those financial statements.”

**Illustration 5:**

**Circumstances include the following:**

- **An unmodified opinion is expressed on the audited financial statements.**
- **Established criteria for preparing and presenting summary financial statements exist.**
- **The auditor concludes that it is not possible to express an unmodified opinion on the summary financial statements.**

**REPORT OF THE INDEPENDENT AUDITOR ON SUMMARY FINANCIAL STATEMENTS**

[Appropriate Addressee]

The accompanying summary financial statements, which comprise the summary balance sheet as at December 31, 20X4, the summary income statement, statement of changes in equity and cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of ABC Company for the year ended December 31, 20X4. We expressed an unmodified audit opinion on those financial statements in our report dated February 15, 20X5.<sup>7</sup>

The summary financial statements do not contain all the disclosures required by [describe financial reporting framework applied in preparing and presenting the audited financial statements of ABC Company]. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of ABC Company.

**Management’s Responsibility for the Summary Audited Financial Statements**

Management is responsible for preparing and presenting a summary of the audited financial statements in accordance with [describe established criteria].

**Auditor’s Responsibility**

Our responsibility is to express an opinion on the summary financial statements based on our procedures which were conducted in accordance with International Standard on Auditing (ISA) 805 (Revised), “Engagements to Report on Summary Financial Statements.”

**Basis for Adverse Opinion**

[Describe matter that caused the summary financial statements not to be a fair summary of the audited financial statements in accordance with the applied criteria.]

**Adverse Opinion**

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion paragraph, the summary financial statements are not a fair summary of the audited financial statements of ABC Company for the year ended December 31, 20X4 in accordance with [describe established criteria].

[Auditor’s signature]

[Date of the auditor’s report]

[Auditor’s address]

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<sup>7</sup> When the auditor’s report on the summary financial statements is dated after the date of the auditor’s report on the audited financial statements from which it is derived, the following sentence is added to this paragraph: “Those financial statements, and the summary financial statements, do not reflect the effects of events that occurred subsequent to the date of the auditor’s report on those financial statements.”



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